



PERMIT APPLICATION
PART I
GENERAL PROJECT INFORMATION

OFFICE USE ONLY	
UPF PERMIT #:	_____
PLAN CHECK #:	_____
DATE RECEIVED:	____/____/____
FEE PAID:	_____
PLAN APPROVAL:	_____
HYDRO UNIT:	_____
BENEFICIAL USE:	<input type="checkbox"/> YES <input type="checkbox"/> NO

HAZARDOUS MATERIALS UNDERGROUND STORAGE TANK FACILITY

A. SITE NAME: _____
SITE ADDRESS: _____ City _____ Zip _____

B. PROPERTY OWNER:

Assessor's Parcel No. _____
Company _____ Contact _____
Mailing Address _____ City _____ State _____ Zip _____
Phone () _____
24-Hour Emergency Contact _____ Phone () _____

C. TANK OPERATOR:

Company _____ Contact _____
Mailing Address _____ City _____ Zip _____
Phone () _____
24-Hour Emergency Contact _____ Phone () _____

D. CONTRACTOR PERFORMING WORK:

Primary Contractor _____ Contact _____
Mailing Address _____ City _____ Zip _____
Phone () _____
State Contractor's License _____
Hazardous Substances Certificate _____
Worker's Compensation Insurance Company _____

E. APPLICATION SUBMITTAL, PLAN APPROVAL, PERMIT ISSUANCE, AND REQUIRED INSPECTIONS

Submit one (1) original and two (2) copies of this application package, including plan drawings, with the required fee to the Department of Environmental Health (DEH), Hazardous Materials Division, 1255 Imperial Avenue, Third Floor, San Diego, CA 92101; or mail to P.O. Box 129261, San Diego, CA 92112-9261. **Checks should be made payable to the County of San Diego.**

A permit will be issued by DEH upon review and approval of the application and plans. The required fees must be submitted with the application package. Information in addition to that presented in the application package may be needed in order to obtain final approval. No work is to begin on the proposed project until a permit has been issued. The required inspections cannot be scheduled until a permit is issued.

Once the permit has been issued, it is the responsibility of the permittee to notify DEH at least two (2) working days in advance to schedule each required inspection.

Construction stages at which inspections are required are indicated in each subpart of this application form (i.e., Part II, III, IV, & V). If you need additional information, please call the Underground Storage Plan Check Desk at (619) 237-8451.

F. PROJECT WORK TO BE COMPLETED: Check Applicable Box	COMPLETE APPLICATION PARTS	FEE CODE TABLE G
<input type="checkbox"/> Installation/Construction of new tank(s) systems only (without closing any existing tanks)	I & II	1
<input type="checkbox"/> Closure of existing tank(s) systems with installation of new tanks (tank replacement)	I, II & III	1 & 2
<input type="checkbox"/> Closure of existing tank(s) systems with no new tank installation	I & III	2
<input type="checkbox"/> Interior coating/repair of an existing underground storage tank	I & IV	1
<input type="checkbox"/> Repipe/pipe-repair piping upgrade of an existing underground storage tank facility	I & V	3
<input type="checkbox"/> Installation/Construction of vaulted tanks	VI	4

G. FEES: The fees shown below cover plan review and the required field inspections. Use the appropriate Fee Code as determined in Section F above.

	WORK TO BE COMPLETED	PLAN CHECK FEES
FEE CODE	<i>New UST Construction</i>¹	
1	Installation fee for first tanks	\$1150 Fee: \$
	Installation fee for each additional tank	\$ 115 Fee: \$ _____ x \$115
1	Establishment Base Fee (<i>Only for establishments not currently permitted by DEH</i>)	\$ 220 Fee: \$
	Operating Permit Fee per tank X (<i>Does not apply to replacement tanks if existing tank to be replaced has paid current operating permit fees</i>)	\$ 330 Fee: \$
	<i>UST Closure</i>	
	Closure fee for first tank	\$ 660 Fee: \$
2	Closure fee for each additional tank	\$ 110 Fee: \$ _____ x \$110
	<i>UST Upgrade/Repair</i>	
	Upgrade /Repair – 1 inspection and no soil sampling ²	\$ 690
3	Upgrade /Repair – 2 inspections including soil sampling ³	\$ 975 Fee: \$
	Each additional inspection ⁴	\$290
4	Consultation Fee/Per hour (<i>2 hour minimum</i>) (this fee is typically used installation/construction of vaulted tanks)	\$ 115/hr Fee: \$ _____ x \$115
	<i>Other Fees</i>	
5	Re-Inspection Fee	\$385 Fee: \$
	Plan Re-Review	\$260 Fee: \$

TOTAL FEE: \$ _____

¹ Fees will also apply to all tank repairs, interior lining and bladder installations.

² This fee will apply only to permitted projects where only one inspection by DEH is required. Typical projects that only require one inspection are:

- Installation of a new UST monitoring system
- Any pipe repair
- Repair to secondary containment components

³ This fee will apply to permit projects where more than one inspection by DEH will be required. The fee includes two inspections.

⁴ Any additional inspection required will be subject to a \$290.00 additional fee. For example, DEH currently requires three inspections for these projects:

- Complete or partial repipes to a UST system
- Under dispenser containment (UDC) installation

For these projects, an additional inspection fee will be required for the third inspection. If you are unsure as to how many inspections are required for a particular project, please contact Robert Rapista at (619) 338-2207.

PERMITS REQUIRED BY OTHER AGENCIES: ☐ FIRE DEPARTMENT ☐ APCD ☐ BUILDING DEPARTMENT ☐ OTHER

Provide copies of approved applications from these departments and others if needed.